# MOUNTE word-&-design

## Requirements

The project is one I strongly support and believe will positively impact God's creation, his people, or his ministry.

My interests include, but aren't limited to:

- Architecture
- Arts
- Children
- Faith
- History
- Humanity
- · Natural Food & Living
- Nature & Animals
- Preservation & Sustainability
- The project is managed by a responsible organization that agrees to assume necessary tasks to complete the project in a timely manner.
- 2. The organization agrees to a legal working agreement, to be drawn up by Adunate according to ideas shared by both. Should the organization fail to abide by its agreement, Adunate reserves the right to invoice the project for its full value.
- 3. The organization recognizes and respects the full value of the professional work and time Adunate is providing them.

Adunate Word & Design prides itself on personal, friendly and cheerful service. However, because pro bono work is sometimes taken for granted, I take a firm stand in commanding your respect and responsibility for the project at hand. I do this for your benefit because I truly want your project to be the best it can be.

#### Pro Bono for a Better World

God has blessed me with skills to help others communicate their message. I am honored to take on two pro bono (free or greatly discounted) projects per year—one large and one small.

As a small business owner, I get many requests for such charitable work. It's very fulfilling to be part of these special projects, however, according to God's good counsel, I'm also to be a wise manager of my business. Unfortunately, this means I cannot honor every request. To better know if your project and I are a good match, please complete the following application.

ADUNATE can help!

### Application (click and type in the text form in blue)

Name of organization	(or project, or event):
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Address:

City, State, Zip:

Phone:

Organization's Website:

Describe the organization:

Organization's mission:

Communications needed:

Objective of needed communication:

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## **Send Application**

To complete the application, click and type in the text form in blue. After completing, please do the following:

- 1. Save as pdf file, with your organization's name in the file name. Feel free to add more pages for further information, if necessary.
- 2. Email the pdf as an attachment to di@adunate.com. Please include your organization's name in the email subject line.
- 3. Or, print pdf document and USPS mail to Adunate at the address below.

Application, cont.

Who will benefit from the needed communication?

Who will manage this project? List chairman and committee members, their qualifications and their contact information (ideal committees are no more than three):

Of these people, who will serve as communicator, how will that one person be avaible?

Who will be the decision maker, how will that one person be avaible?

What is your budget for the needed communication, outside Adunate's help (for example, costs for printing or mailing)?

How will communications be printed, if necessary?

When are communications needed?

What is your ideal time frame for planning and completing these communications? From what date to what date?

Any other information you'd like to share?

## **Adunate Word & Design**

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